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The
GOLDSMITHS'
Company

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The
GOLDSMITHS'
Centre

CREATIVITY | CRAFTSMANSHIP | COMMUNITY

APPRENTICESHIP APPLICATION FORM FOR MASTERS

SECTION 1 – OVERVIEW

Please retain for your reference

The Goldsmiths' Company Apprenticeship Scheme exists to support young people whilst they train and develop their technical and hand skills in order to become a valuable member of the silversmithing, jewellery or allied trades.

If you are interested in taking on an Apprentice, please complete the form below.

SECTION 2 – ELIGIBILITY

The Goldsmiths' Company aims to support young people. The “normal” eligibility criteria for the Goldsmiths' Company Apprenticeship Scheme are:

- Masters need to be Freemen or Liverymen of The Goldsmiths' Company
- The Apprentice should be aged between 16 – 24
- The Apprentice should live in London or the South-East of England

If you do not meet these criteria but are interested in becoming a Master, please feel free to contact us using the following information:

REF: Goldsmiths' Company Apprenticeship Scheme
The Goldsmiths' Centre
42 Britton Street
London
EC1M 5AD

T: 020 7606 7660

E: professional.training@goldsmiths-centre.org

SECTION 2 – YOUR APPLICATION

Please enter Company and Master details below:

COMPANY DETAILS	
Full company name	
Company Address	
Postcode	
Email Address	
Company Number	
Website	

MASTER (FREEMAN OR LIVERYMAN) DETAILS	
Full company name	
Company Address	
Postcode	
Email Address	
Company Number	
Website	

PERSONAL INFORMATION	
Title	
Forename(s)	
Surname	
Company Address (if different from above)	
Postcode	
Will you be responsible for training? (If no complete "Trainer Details" below)	
Workshop Number	
Mobile Number	
Date of Freedom from The Goldsmiths' Company	

TRAINER DETAILS	
Title	
Forename(s)	
Surname	
Company Address (if different from above)	

Postcode	
Workshop Number	
Mobile Number	
Number of years' experience in the industry	

WORKSHOP	
Number of craftspeople in workshop	
Dimensions of workshop in metres	
Proposed Apprenticeship specialism (i.e. diamond moulder, silversmith, engraver etc.)	
Length in years of apprenticeship*	
Postcode	

*Apprenticeships in silversmithing and jewellery related areas can last up to five years, allied trades normally a maximum of three years although we are happy to discuss this further. Apprentices who have completed the Foundation Programme at the Goldsmiths' Centre may be entitled to a reduced term of apprenticeship. Please contact us for further information.

So that we can monitor pay trends in the industry, we would be grateful if you could complete the table below indicating what you intend to pay your Apprentice over their time with you. This information will of course be treated as confidential.

APPRENTICE PAYMENT				
1 st year per annum	2 nd year per annum	3 rd year per annum	4 th year per annum	5 th year per annum
£	£	£	£	£

Master's Signature

Date

Please enter proposed apprentice details below:

PROPOSED APPRENTICE – PERSONAL DETAILS	
Name in full	
Nationality	
Date of birth	
Home Address	
Home telephone number	
Mobile telephone number	
Email address	

PROPOSED APPRENTICE – EDUCATIONAL INFORMATION	
Name of schools / colleges	
Dates attended	
GSCEs attained	
What other skills or abilities do you have that could be useful to this apprenticeship?	

Please enter Apprentice parent / guardian details below:

PARENT / GUARDIAN INFORMATION	
Parent / Guardian (please delete as appropriate)	
Name in full	

Home address	
Home telephone number	
Personal mobile number	
Work number	
Occupation	

Apprentice signature _____

Date _____

Please complete this form fully, and send it, together with the following items:

- Proposed apprentice's **full Birth Certificate** (showing the place of birth and the name of one or both parents)
- Proposed Master's **City of London** Freedom Certificate (not Goldsmiths' Company Freedom Certificate)
- 2 images of proposed apprentices work that they have completed to date

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The Goldsmiths' Centre
42 Britton Street
London
EC1M 5AD

T: 020 76067660

E: professional.training@goldsmiths-centre.org

Please attach passport photo of apprentice here.

SECTION 3 – YOUR APPLICATION

PERSONAL INFORMATION	
Title	
Forename(s)	
Surname	
Nationality	
Date of Birth (dd/mm/yy)	
Home Address	
Postcode	
Email Address	
Home Number	
Mobile Number	

PARENT / GUARDIAN INFORMATION	
Title	
Forename(s)	
Surname	
Occupation	
Home Address	
Postcode	
Email Address	
Home Number	
Work Number	
Mobile Number	

EDUCATIONAL INFORMATION	
Name of school	
Dates attended	
Qualifications / level attained	

ADDITIONAL INFORMATION	
Details of background skills or ability that could be useful to this apprenticeship	

<p>Details of relevant work experience you have completed</p>	
<p>Hobbies and Interests</p>	
<p>Why do you want to be considered for The Goldsmiths' Company Apprenticeship Scheme (in 100 words max.)</p>	
<p>Is there a specialism you are particularly interested in? (e.g. silversmithing, diamond mounting, jewellery design)</p>	

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